



## **Tender No. 002/2022**

### **Bidding Documents**

#### **SPECIAL INSTRUCTIONS**

- No Cutting erasing is allowed in the Tender bid.
- Bid offered strictly in accordance with the bid document will only be accepted.
- Only typed bid will be accepted (no hand written)
- Bid Security will be accepted in the form of CDR (Call Deposit Receipt)

**THIS IS FOR STRICT COMPLIANCE, FAILING WHICH THE RESPECTIVE BID SHALL STAND CANCELLED**

**Contact Address:**  
**Assistant Treasurer/Incharge Purchase Cell**  
**Cholistan University of Veterinary and Animal Sciences,**  
**Near DHA Bahawalpur**  
**Tel: 062-9255718,731**

#### **TERMS & CONDITIONS**

1. The price of this tender document is Rs.1,500/- (Non Refundable)
2. The Tender complete in all respect along with 2% Bid Security of Estimated Price / Cost in the shape of only "Call Deposit Receipt" (CDR) in favor of "Treasurer, CUVAS", Bahawalpur should reach in Treasurer office by 25-02-2022 at 11:00 a.m in the Cholistan University of Veterinary & Animal Sciences, Bahawalpur.
- 3.

| <b>Lot No.</b> | <b>Description</b>  | <b>Bid Security (Rs)</b> |
|----------------|---|--------------------------|
| 01             | PROCUREMENT OF EQUIPMENT ( <b>SDS PAGE</b> ) FOR THE PAKISTAN AGRICULTURAL RESEARCH COUNCIL AWARDED RESEARCH PROJECT ENTITLED "PRODUCTION OF GELATIN FROM HALAL SOURCE: PLANTS" | 12,000 /-                |

|    |   |          |
|----|---|----------|
| 02 | PROCUREMENT OF EQUIPMENT ( <b>Desktop Computer</b> ) FOR THE PAKISTAN AGRICULTURAL RESEARCH COUNCIL AWARDED RESEARCH PROJECT ENTITLED “PRODUCTION OF GELATIN FROM HALAL SOURCE: PLANTS” | 1,800 /- |
|----|---|----------|

4. The Technical proposals will be opened on 25-02-2022 at 11:30 a.m. in Administration Block, Treasurer Office, Meeting Room, 1<sup>st</sup> Floor, Cholistan University of Veterinary and Animal Sciences, Bahawalpur.
5. The offered price should be inclusive of all taxes.
6. The rate must be quoted only in Pakistani Rupees.
7. Quoted rates must be valid for 90 days.
8. No offer shall be considered if it is:
  - a) Submitted without Tender Document.
  - b) Submitted without Bid Security money.
  - c) Received after the date and time fixed for the receipt of tenders.
  - d) Is unsigned.
  - e) Is ambiguous.
  - f) Is conditional.
  - g) Is given by the firm black listed, suspended or removed from the approved list by any Government, Semi Government, Autonomous Bodies or other firm.
  - h) Is received by Telegram.
  - i) Is received with a validity period shorter than the required in the tender enquiry.
  - j) Does not confirm to general conditions of the enquiry i.e it is not accompanied by sample or manufacturers literature where required.
  - k) Is for store materially and substantially different from that required in the tender enquiry.
9. 10% amount as performance security will be deducted from the bills of the firms at the time of payment of total of the supply order which will be retained, for at least three months after delivery of Items mentioned above or till the warranty period which ever will be later, by the Treasurer CUVAS Bahawalpur. In case of non-warranty items performance guarantee/security will be refunded/released after three months subject to the satisfactory report from the end user.
10. The sample may be provided as & when required by Technical Committee.
11. Applicable Govt. levies will be deducted at source from the bill.
12. The equipment / stores supplied by the bidder shall be brand new, in original manufacturer packing and complete in all respects. Cost of transportation of supplied equipment / goods to the site of the Cholistan University of Veterinary and Animal Sciences, Bahawalpur and cost of installation and commissioning of equipment shall be the responsibility of the supplier.
13. Supply of material should be made within stipulated period of the Purchase Order positively; in case of failure the amount of CDR may forfeited and purchase will be made at the risk and cost of the defaulter or any penalty as decided by the purchase committee of the University can also be imposed.
14. The buyer shall notify the supplier in writing/through telephone of any defects that occur during the warranty period. On receipt of such notification/telephonic message the supplier shall attend the breakdown call within a maximum of 6 working hours.
15. The firm offering prices for supply of machinery and equipment should have sufficient qualified technical staff and be equipped and having capability to undertake the maintenance or replacement for the equipment supplied to this University.
16. The successful venders will attach the stamp duty of 0.25%- or Rs. 1200 (whichever is greater) of total value of the contract / purchase order at the time of submission of bill to the end user.
17. The bidding documents should be dropped in Tender Box in the office of the treasurer, 1<sup>st</sup> Floor, CUVAS, Bahawalpur, during five working days till the last date mentioned in tender notice.
18. Bids must be quoted on company's letter pad duly signed stamped by the bidder 19. Please attach NTN, GST and professional tax certificates with bidding documents.
20. Please attach the copy of your FBR Active taxpayer serial Number list for the current financial year.

21. Please read, sign all the tender documents, terms and conditions carefully and attached with your bidding documents.
22. Any further information if required can be obtained from Purchase Cell, CUVAS, Bahawalpur.

We, M/s. \_\_\_\_\_ hereby certify that we have read and agreed with all terms and conditions mentioned above.

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Dated: \_\_\_\_\_

Stamp: \_\_\_\_\_

Assistant Treasurer/  
Incharge Purchase Cell  
Cholistan University of Veterinary and Animal  
Sciences, near DHA, Bahawalpur  
Tel: 062-9255718, 131

### TENDER DOCUMENTS

#### Equipment

| Lot No. | Name of Item     | Specifications  | Origen/Make           | Qty | Unit Price Inclusive all taxes | Total Price Inclusive all taxes |
|---------|------------------|---|-----------------------|-----|--------------------------------|---------------------------------|
| 1.      | SDS PAGE         | Model: Twin S or equivalent   | Germany or equivalent | 01  |                                |                                 |
| 2.      | Desktop Computer | Dell / equivalent core-i3<br>Ram-4GB<br>Hard disk-1TB LED-<br>Dell / equivalent 18.5"<br>Processor i3 | Branded               | 01  |                                |                                 |

**Convener Procurement Committee**

Technical Evaluation Criteria

The Bidders who have duly complied with the Eligibility / Qualification and Evaluation Criteria will be eligible for further processing.

- The Bids which do not conform to the Technical Specifications or Bid conditions or Bids from the Bidders without adequate capabilities for supply of Goods/Items/Services will be rejected.
- The Eligible/Technically Qualified Bidders will be considered for further evaluation.
- The Technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

| Category             | Description   | Points    |
|----------------------|---|-----------|
| Legal (Mandatory)    | Certificate of Company/Individual / Firm Registration/Incorporation under the laws of Pakistan.   | Mandatory |
|                      | Valid Income Tax Registration.  | Mandatory |
|                      | Valid General Sales Tax Registration (Status = Active with FBR as on the date of submission)  | Mandatory |
|                      | Submission of undertaking on legal valid and attested stamp paper that the firm is not black listed by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector. | Mandatory |
| Eligibility Criteria | Organization anywhere in Pakistan. Must have 3 Years' Experience with Principal / Manufacturer as Authorized Distributor  | Mandatory |
|                      | Compliance to the technical specifications of all items to be procured.   | Mandatory |
|                      | Minimum 3 Deployment for the same class of Equipment and similar value of costing of Rs.3.0 M (Purchase order Required) each with Govt. and Semi Govt. departments in last five years.                                | Mandatory |
|                      | At least 1 year Repair / After Sale Service Satisfactory Certificate from Semi Government / Government Departments/ public sector universities (where applicable)   | Mandatory |
|                      | For warranty and after sales support a parts hub/storage facility should be in Pakistan. (where applicable)   | Mandatory |

Mandatory Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for installation and configuration of the supplied equipment in client environment as per client's requirements (where necessary)
- Brand and Model Number of quoted equipment must be mentioned. (where applicable) • Technical Brochures of quoted equipment must be attached. (where applicable)

PROCUREMENT OF LAB CHEMICALS & GLASSWARE/PLASTIC WARE

Technical Parameters

| Category | Description | Marks |
|----------|-------------|-------|
|          |             |       |

|   |   |                         |                   |
|---|---|-------------------------|-------------------|
| Relevant Experience<br>(Max points 15)  | 3 to 8 years  |                         | 5                 |
|   | 9 to 14   |                         | 10                |
|   | 15 and above  |                         | 15                |
| Financial<br>(Max points 25)  | Audited Annual Turnover   | Rs. 1 million           | 5                 |
|   |   | Rs. 2 million           | 10                |
|   |   | Rs. 3 Million and above | 15                |
|   | Audited Financial Reports   | For the Past 3 Years    | 5 (1.67 per year) |
|   | Income Tax Returns  | For the Past 3 Years    | 5 (1.67 per year) |
| Relevant Projects in Govt. public sector university and Semi Govt. Departments<br><br>(Minimum 03 Projects)   | Cost of 3 Projects in the Past 3 Years<br><br>Each project carries 10 Marks | Rs. 3 million and above | 30                |
| Human Resource<br>(Max points 20)   | Total Number of Employees including minimum 3 Designer / Professional       | 0 – 10                  | 10                |
|   |   | 20 – 30                 | 15                |
|   |   | 31 and above            | 20                |
| Company Website   | Accomplished with Complete Products and Details                             |                         | 5                 |
| At least 1 Repair / After Sale Service Satisfactory Certificate from Semi Government / Government Departments |   |                         | 5                 |

Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for transportation and installation of equipment in client environment as per client's requirements. (where applicable)
- Sample may be provided within 7 working days if required.
- Minimum Passing Score required in order to technically Qualify for the Assignment =60 Marks out of 100 Marks The bidder must obtain minimum technical score from above Evaluation Criterion for Technical Qualification.
- Financial Proposals of only Technically Qualified Bidders will be opened and other will be returned unopened.

**Convener Procurement Committee**