



Tender No. 05/2022

Bidding Documents

SPECIAL INSTRUCTIONS

- No Cutting erasing is allowed in the Tender bid.
- Bid offered strictly in accordance with the bid document will only be accepted.
- Only typed bid will be accepted (no hand written)
- Bid Security will be accepted in the form of CDR (Call Deposit Receipt)

THIS IS FOR STRICT COMPLIANCE, FAILING WHICH THE RESPECTIVE BID SHALL STAND CANCELLED

**Contact Address:
Assistant Treasurer/Incharge Purchase Cell
Cholistan University of Veterinary and Animal Sciences,
Near DHA Bahawalpur
Tel: 062-9255718,731**

TERMS & CONDITIONS

1. The price of this tender document is Rs.1,500/- (Non-Refundable)
2. The Tender complete in all respect along with 2% Bid Security of Estimated Price / Cost in the shape of only "Call Deposit Receipt" (CDR) in favor of "Treasurer, CUVAS", Bahawalpur should reach in Treasurer office by **16-05-2022** at **11:00 a.m** in the Cholistan University of Veterinary & Animal Sciences, Bahawalpur.

Sr. No.	Description	Bid Security (Rs.)
01	Feed manufacturing unit	42,000
02	Pellet machine	16,000
03	Total mix ration machine	20,000
04	Hot plate	1,000
05	Executive table	1,400
06	Side wooden rack	1,000
07	Steel almirah	2,400
08	Steel cabinet	2,400
09	Table	1,800
10	Sofa (5 seater)	1,200
11	White board	600
12	Meeting chairs	15,000
Grand Total		104,800

4. The Technical proposals will be opened on 16-05-2022 at 11:30 a.m. in Administration Block, Treasurer Office, Meeting Room, 1st Floor, Cholistan University of Veterinary and Animal Sciences, Bahawalpur.
5. The offered price should be inclusive of all taxes.
6. The rate must be quoted only in Pakistani Rupees.
7. Quoted rates must be valid for 120 days.
8. No offer shall be considered if it is:
 - a) Submitted without Tender Document.
 - b) Submitted without Bid Security money.
 - c) Received after the date and time fixed for the receipt of tenders.
 - d) Is unsigned.
 - e) Is ambiguous.
 - f) Is conditional.
 - g) Is given by the firm black listed, suspended or removed from the approved list by any Government, Semi Government, Autonomous Bodies or other firm.
 - h) Is received by Telegram.
 - i) Is received with a validity period shorter than the required in the tender enquiry.
 - j) Does not confirm to general conditions of the enquiry i.e it is not accompanied by sample or manufacturers literature where required.
 - k) for store materially and substantially different from that required in the tender enquiry.
9. 10% amount as performance security will be deducted from the bills of the firms at the time of payment of total of the supply order which will be retained, for at least three months after delivery of Items mentioned above or till the warranty period which ever will be later, by the Treasurer CUVAS Bahawalpur. In case of non-warranty items performance guarantee/security will be refunded/released after three months subject to the satisfactory report from the end user.
10. The sample may be provided as & when required by Technical Committee.
11. Applicable Govt. levies will be deducted at source from the bill.

12. The equipment / stores supplied by the bidder shall be brand new, in original manufacturer packing and complete in all respects. Cost of transportation of supplied equipment / goods to the site of university and cost of installation and commissioning of equipment shall be the responsibility of the supplier.
13. Supply of material should be made within stipulated period of the Purchase Order positively; in case of failure the amount of CDR may forfeited and purchase will be made at the risk and cost of the defaulter or any penalty as decided by the purchase committee of the University can also be imposed.
14. The buyer shall notify the supplier in writing/through telephone of any defects that occur during the warranty period. On receipt of such notification/telephonic message the supplier shall attend the breakdown call within a maximum of 6 working hours.
15. The firm offering prices for supply of machinery and equipment should have sufficient qualified technical staff and be equipped and having capability to undertake the maintenance or replacement for the equipment supplied to this University.
16. The successful venders will attach the stamp duty of 0.25% or Rs. 1200/- (whichever is greater) of total value of the contract / purchase order at the time of signing of contract.
17. The bidding documents should be dropped in Tender Box in the office of the treasurer, 1st Floor, CUVAS, Bahawalpur, during five working days till the last date mentioned in tender notice.
18. Bids must be quoted on company's letter pad duly signed stamped by the bidder
19. Please attach NTN, GST and professional tax certificates with bidding documents.
20. Please attach the copy of your FBR Active taxpayer serial Number list for the current financial year.
21. Please read, sign all the tender documents, terms and conditions carefully and attached with your bidding documents.
22. Any further information if required can be obtained from Purchase Cell, CUVAS, Bahawalpur.
23. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited. The security shall be released after satisfactory completion of the contract on production of report to the effect issued by the committee constituted for the purpose and expiry of successful warranty period.
24. On finding substandard quality or lower specification as and when noticed during process, the security deposited shall be forfeited in favor of the CUVAS Bahawalpur. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
25. All pages of the tender document should be signed and stamped by the bidder.
26. CUVAS reserves the right to decrease /increase the quantity without consultation as and when required as per requirement and available budget.
27. CUVAS may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
28. The payment shall be subject to the satisfaction of all items duly certified by the inspection committee/end user. Findings of the inspection committee will be binding on the supplier.
29. Quantity of Items can be increased or decreased (Fully or Partially) at the time of issuance of Purchase / Supply Order keeping in view the budgetary provision or any other reason thereof.

We, M/s. _____ hereby certify that we have read and agreed with all terms and conditions mentioned above.

Signature: _____

Designation: _____

Dated: _____

Stamp: _____

Assistant Treasurer/
Incharge Purchase Cell
CUCAS, near DHA, Bahawalpur
Tel: 062-9255718, 131

TENDER DOCUMENTS

SR No.	Name of Item	Specifications	Origen/Make	Qty	Unit Price Inclusive all taxes	Total Price Inclusive all taxes
1.	Feed manufacturing Unit (Grinder and mixer with complete fittings)	Mixer machine capacity 500 kg with frame Grinder (hammer mill 16x8 inch with foundation) Elevator (7 inches x 20 feet) with feed bucket Hopper (capacity 500 kg) Conveyer (12 feet x 8 inch with gear box) Molasses pump (1.5 inch with frame) Molasses tank (2.5 x 2.5 x 3 feet) Motors 15 HP (2) Motors 5 HP (1) Motors 2 HP (2) Main electric board complete and fittings Local made All accessories needed for installation Services and repair facilities should be available in Pakistan	Local /Imported	01		
2.	Pellet machine	Local made Capacity 240 kg per hour Pellet mill 12 x 10 inch with frame Pellet mill motor 15 HP Double gear garary Electric board Power supply All accessories needed for installation Services and repair facilities should be available in Pakistan	Local /Imported	01		
3.	TMR machine	Local made Material MS steel Ribbon mixture 500 kg with frame Mixer and motor foundation Motor mixer 20 HP (1450 RPM) Mixer gear complete Electric panel board Horizontal shape	Local /Imported	01		

		Stationary Power supply All accessories needed for installation Services and repair facilities should be available in Pakistan				
4.	Hot plate	2000 watt Stirring and heating function Voltage= 200-240 Temperature and speed showing display	Imported	2		

SR No.	Name of Item	Specifications	Origen/Make	Qty	Unit Price Inclusive all taxes	Total Price Inclusive all taxes
5.	Executive table	Wooden made Size: 6Lx3Wx2.5H, Three draws, Shesham wood, Shesham veneer, board 1 st quality liquor polish	Local	3		
6.	Side wooden rack	Made of sheesham wood and sheesham veneer, having two panel, should be liquor polish No: 01 Quality W,42 D,16-inch, H, 30	Local	10		
7.	Steel almirah	Guage 22 1 st Quality Size: Height: 6 feet Width: 3 feet Depth: 1.5 feet Door: 2 Folder size racks Four panel Paint silver gray hamper	Local	6		
8.	Steel cabinet	File cabinet, 4 Drawers Material: Steel cabinet, 22guage Open Type: Push-Pulling Paint silver gray hamper Usage: Office, School, Study	Local	6		
9.	Table	Made Sheesham wood and Sheesham veneer board 1 st quality liquor polish Size: 5Lx3Wx2.5H with, Side: 3Drawers	Local	6		
10.	Sofa 5 seaters	5-Seater sofa set Comfortable Durable Frame structure best quality soled wood 1 st quality master molty foam	Local	1		

		Brown or gray leather cover 3-1-1 (as per approved sample)				
11.	White board	Chip board pressed white farmeca , boarder 2 inch aluminum pati with duster tray Size: 8x4ft Fixation accessories	Local	4		
12.	Meeting chairs	High quality frame with ergonomic armrest, Lumber protection, High quality imported 5 caster SS Base, Semi synchronized knee tilt mechanism, Hydraulic and back lock, Polyurethane high quality wheels, High quality leatherette, High quality molty foam.	Local	50		

Technical Evaluation Criteria

The Technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

Category	Description	Points
Legal (Mandatory)	Certificate of Company/Individual / Firm Registration/Incorporation under the laws of Pakistan.	Mandatory
	Valid Income Tax Registration.	Mandatory
	Valid General Sales Tax Registration (Status = Active with FBR as on the date of submission)	Mandatory
	Submission of undertaking on legal valid and attested stamp paper that the firm is not black listed by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector.	Mandatory
Eligibility Criteria	Organization anywhere in Pakistan. Must have 3 Years' Experience	Mandatory
	Compliance to the technical specifications of all items to be procured.	Mandatory

Mandatory Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for installation and configuration of the supplied equipment in client environment as per client's requirements (where necessary)
- Brand and Model Number of quoted equipment must be mentioned. (Where applicable)
- Technical Brochures of quoted equipment must be attached. (Where applicable)

TECHNICAL PARAMETERS

Category	Description		Marks
Relevant Experience (Max points 15)	3 to 8 years		5
	9 to 14		10
	15 and above		15
Financial (Max points 25)	Annual Turnover	Rs. 1 million	5
		Rs. 2 million	10
		Rs. 3 Million and above	15
	Audited Financial Reports	For the Past 3 Years	5 (1.67 per year)
	Income Tax Returns	For the Past 3 Years	5 (1.67 per year)
Relevant Projects in Govt. public sector university and Semi Govt. Departments (Minimum 03 Projects)	Cost of 3 Projects in the Past 5 Years Each project carries 10 Marks	Rs. 3 million and above	30
Human Resource (Max points 20)	Total Number of Employees including minimum 3 Designer / Professional	0 – 10	10
		20 – 30	15
		31 and above	20
Company Website	Accomplished with Complete Products and Details		5
At least 1 Repair / After Sale Service Satisfactory Certificate from Semi Government / Government Departments			5

Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for transportation and installation of equipment in client environment as per client's requirements. (Where applicable)
- Sample may be provided within 7 working days if required.
- Passing marks will be 60 for technical qualification.

Convener Technical Committee