



Tender No. 01/2021

Bidding Documents

SPECIAL INSTRUCTIONS

- No Cutting erasing is allowed in the Tender bid.
- Bid offered strictly in accordance with the bid document will only be accepted.
- Only typed bid will be accepted (no hand written)
- Bid Security will be accepted in the form of CDR (Call Deposit Receipt)

THIS IS FOR STRICT COMPLIANCE, FAILING WHICH THE RESPECTIVE BID SHALL STAND CANCELLED

**Contact Address:
Assistant Treasurer/Incharge Purchase Cell
Cholistan University of Veterinary and Animal Sciences,
Near DHA Bahawalpur
Tel: 062-9255718,731**

TERMS & CONDITIONS

1. The price of this tender document is Rs.1,500/- (Non Refundable)
2. The Tender complete in all respect along with 2% Bid Security of Estimated Price / Cost in the shape of only "Call Deposit Receipt" (CDR) in favor of "Treasurer, CUVAS", Bahawalpur should reach in Treasurer office by **17-03-2021** at **11:00 a.m** in the Cholistan University of Veterinary & Animal Sciences, Bahawalpur.
- 3.

Lot No.	Description	Bid Security (Rs)
01	PROCUREMENT OF THREE HUNDRED TABLET CHAIRS AND TWO HUNDRED LAB STOOLS	24,000 /-

4. The Technical proposals will be opened on 17-03-2021 at 11:30 a.m. in Administration Block, Treasurer Office, Meeting Room, 1st Floor, Cholistan University of Veterinary and Animal Sciences, Bahawalpur.
5. The offered price should be inclusive of all taxes.
6. The rate must be quoted only in Pakistani Rupees.
7. Quoted rates must be valid for 90 days.
8. No offer shall be considered if it is:
 - a) Submitted without Tender Document.
 - b) Submitted without Bid Security money.
 - c) Received after the date and time fixed for the receipt of tenders.
 - d) Is unsigned.
 - e) Is ambiguous.
 - f) Is conditional.
 - g) Is given by the firm black listed, suspended or removed from the approved list by any Government, Semi Government, Autonomous Bodies or other firm.
 - h) Is received by Telegram.
 - i) Is received with a validity period shorter than the required in the tender enquiry.
 - j) Does not confirm to general conditions of the enquiry i.e it is not accompanied by sample or manufacturers literature where required.
 - k) Is for store materially and substantially different from that required in the tender enquiry.
9. In case of warranty 10% amount as security will be deducted from the bills of the firms at the time of payment and be released on completion of contract.
10. The sample may be provided as & when required by Technical Committee.
11. Applicable Govt. levies will be deducted at source from the bill.
12. The equipment / stores supplied by the bidder shall be brand new, in original manufacturer packing and complete in all respects. Cost of transportation of supplied equipment / goods to the site of University and cost of installation and commissioning of equipment shall be the responsibility of the supplier.
13. Supply of material should be made within stipulated period of the Purchase Order positively; in case of failure the amount of CDR may forfeited and purchase will be made at the risk and cost of the defaulter or any penalty as decided by the purchase committee of the University can also be imposed.
14. The buyer shall notify the supplier in writing/through telephone of any defects that occur during the warranty period. On receipt of such notification/telephonic message the supplier shall attend the breakdown call within a maximum of 6 working hours.
15. The firm offering prices for supply of machinery and equipment should have sufficient qualified technical staff and be equipped and having capability to undertake the maintenance or replacement for the equipment supplied to this University.
16. The successful venders will attach the stamp duty of 0.25%- of total value of the contract / purchase order at the time of submission of bill to the end user.

17. The bidding documents should be dropped in Tender Box in the office of the treasurer, 1st Floor, CUVAS, Bahawalpur, during five working days till the last date mentioned in tender notice.
18. Bids must be quoted on company's letter pad duly signed stamped by the bidder
19. Please attach NTN, GST and professional tax certificates with bidding documents.
20. Please attach the copy of your FBR Active taxpayer serial Number list for the current financial year.
21. Please read, sign all the tender documents, terms and conditions carefully and attached with your bidding documents.
22. Any further information if required can be obtained from Purchase Cell, CUVAS, Bahawalpur.
23. In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited. The security shall be released after satisfactory completion of the contract on production of report to the effect issued by the committee constituted for the purpose and expiry of successful warranty period.
24. On finding substandard quality or lower specification as and when noticed during process, the security deposited shall be forfeited in favor of the CUVAS Bahawalpur. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
25. All pages of the tender document should be signed and stamped by the bidder.
26. CUVAS reserves the right to decrease /increase the quantity without consultation as and when required as per requirement and available budget.
27. CUVAS may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
28. The payment shall be subject to the satisfaction of all items duly certified by the inspection committee/user. Findings of the inspection committee will be binding on the supplier.

We, M/s. _____ hereby certify that we have read and agreed with all terms and conditions mentioned above.

Signature: _____

Designation: _____

Dated: _____

Stamp: _____

Assistant Treasurer/
Incharge Purchase Cell
Cholistan University of Veterinary and Animal
Sciences, near DHA, Bahawalpur
Tel: 062-9255718, 131

TENDER DOCUMENTS

Sr. No.	Name of Item	Specifications	Origen/Make	Qty	Unit Rate Inclusive all taxes
1.	Tablet Chair	<p>Overall Size: depth 450 x width 470 x height 780mm</p> <p>Seat Height: 450mm</p> <p>Tablo Size: 460 x 220mm (shaped)</p> <p>Tablo Height: 645mm</p> <p>Seat Size: 430 x 450mm (08-Nos wooden strips)</p> <p>Back Size: 430 x 170mm (03-Nos bend wooden pieces fixed with 10mm Ø wooden dowels) Chair structure made of mild steel square pipe 20/20mm (Mild steel/cold rolled IIL Karachi) wall thick 1.2mm. Finished with N.C. Silver Paint / Powder coating having 20 x 20mm rubber shoe good quality fixed in chair legs. Seat + back & writing Tablo made of Pine Seasoned wood having 7% to 8% moisture content. Finished with N.C. Lacquer.</p> <p>Wooden Screw in Seat: ¾” x 8 – (properly counter sunk)</p> <p>Steel Screw in Back: 1-1/2” x 8</p> <p>Steel Screw in Tablo: 1-1/4” x 8</p>	Local	300	
2.	Lab Stool	<p>Height: 20.5” including Top</p> <p>Length of Top=12”</p> <p>Width of Top=12”</p> <p>Top made of wooden strips each strip 1.5”x0.5”x12” No. of Strips=6</p> <p>The frame made of ¾” MS pipe of 18 gauge with powder coating Frame Size (bottom) = 16”x16”</p>	Local	200	

The Technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

Category	Description	Points
Legal (Mandatory)	Certificate of Company/Individual / Firm Registration/Incorporation under the laws of Pakistan.	Mandatory
	Valid Income Tax Registration.	Mandatory
	Valid General Sales Tax Registration (Status = Active with FBR as on the date of submission)	Mandatory
	Submission of undertaking on legal valid and attested stamp paper that the firm is not black listed by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector.	Mandatory
Eligibility Criteria	Organization anywhere in Pakistan. Must have 3 Years' Experience	Mandatory
	Compliance to the technical specifications of all items to be procured.	Mandatory
	Minimum 3 Deployment for the same class of Equipment with Govt. and Semi Govt. Departments in last five years	Mandatory
	At least 1 year Repair / After Sale Service Satisfactory Certificate from Semi Government / Government Departments/ public sector universities (where applicable)	Mandatory
	For warranty and after sales support a parts hub/storage facility should be in Pakistan. (where applicable)	Mandatory

Mandatory Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for installation and configuration of the supplied equipment in client environment as per client's requirements (where necessary)
- Brand and Model Number of quoted equipment must be mentioned. (where applicable)
- Technical Brochures of quoted equipment must be attached. (where applicable)

PROCUREMENT OF FURNITURE & FIXTURE
TECHNICAL PARAMETERS

Category	Description		Marks
Relevant Experience (Max points 15)	3 to 8 years		5
	9 to 14		10
	15 and above		15
Financial (Max points 25)	Annual Turnover	Rs. 1 million	5
		Rs. 2 million	10
		Rs. 3 Million and above	15
	Audited Financial Reports	For the Past 3 Years	5 (1.67 per year)
	Income Tax Returns	For the Past 3 Years	5 (1.67 per year)
Relevant Projects in Govt. public sector university and Semi Govt. Departments (Minimum 03 Projects)	Cost of 3 Projects in the Past 5 Years Each project carries 10 Marks	Rs. 3 million and above	30
Human Resource (Max points 20)	Total Number of Employees including minimum 3 Designer / Professional	0 – 10	10
		20 – 30	15
		31 and above	20
Company Website	Accomplished with Complete Products and Details		5
At least 1 Repair / After Sale Service Satisfactory Certificate from Semi Government / Government Departments			5

Note:

- Verifiable documentary proofs for all above requirements are mandatory.
- Vendor/ Supplier will be responsible for transportation and installation of equipment in client environment as per client's requirements. (where applicable)
- Sample may be provided within 7 working days if required.
- Passing marks will be 60 for technical qualification.

Convener Technical Committee
for General Purchase