

Aisha Kabir

Personal Information

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Objective

I always love to work with growing and potential organizations that prefers exposure as well as development opportunities. I want to prove my resolute commitment to my profession with depth in knowledge , ethics in work, respect of seniority and loyalty ito administration.

Professional Skills:

- Able to work in a fast-paced atmosphere
- Able to follow instructions and take decisions immediately if needed
- Excellent written and oral communication skills in English and Urdu
- Able to complete the assigned tasks within the given timeline

Experience:

Organization: Cholistan University of Veterinary and Animal Sciences Bahawalpur

Duration: 11th March 2024 till present

Administrative Positions:

Assistant Director Student Affairs (from 7-10-2024 till May 2026)

Focal Person for Mentoring Program for Universities by NAHE-HEC (from 2-2-2025 till date)

Secretary Mentoring Program Committee (from 27-2-2026 till date)

Member of Anti-drug and Tobacco Committee (from 6-9-2024 till date)

Other Responsibilities:

Member of House Allotment Committee (from 14-08-26 till date)

Co-Advisor Roots Revival Society
Member of Stage Decoration and Panaflexes Committee for 1st Convocation

Member of Sports Committee

Organization: Punjab Group of Colleges Bahawalpur

Duration: 1st August 2016 till 10th March 2024

Responsibilities/Duties:

Served as English Lecturer

Member of Admission Committee

Member of Function Committee

Organization: Bloomfield Hall School Bahawalpur

Duration: Feb 2012 till June 2016

Responsibilities/Duties:

Served as English Coordinator and Discipline Incharge

Worked as a house mistress

Performed comparing of important school functions

Organization: Bahria Foundation College Bahawalpur

Duration: March 2002- August 2004

Responsibilities/Duties:

Served as college Secretary and in charge of college Magazine

Performed Drafting of Various college events

Qualification

1995

Matriculation

Dominican Convent School (BWP)

Physics, Chemistry and Biology

1997	<u>F.Sc</u> Physics, Chemistry and Biology	Govt. Degree College for Women (BWP)
1999	<u>Bachelors</u> Economics & English Literature	Govt. Degree College for Women (BWP)
2001	<u>Masters</u> English Literature	Islamia University (BWP)
2018	<u>M.Phil</u> Applied Linguistics	Islamia University (BWP)

Workshops and Trainings:

1. Completed the Capacity Building Program for University Management by NAHE-HEC in collaboration with CUVAS from 28th April 2025 to 2nd May 2025
2. Completed the workshop on Digital Literacies and Corpus Linguistics: Tools for sustainable Education and Innovation held on February 17-20, 2025 at GSCWU Bahawalpur.
3. Completed Cascading Training Session: STEM Faculty Training under Pak-UK Education Gateway from October 28-30, 2025 at CUVAS Bahawalpur
4. Participated in Hands on Training on Basic Use of Endnote in Research on April 2, 2025
5. Participated in Research Methodology Online Course 2025 organized by Centre for Language and Learning

Participation in Colloquia, Seminars and Talks:

1. I have organized Youth Rising Star Summit in collaboration with Youth Parliament Punjab at CUVAS working as Co-Advisor Roots Revival Society.
2. I organized the First Bilingual Speech Competition at CUVAS on 22nd May 2025
3. I organized IT Fest with Digital Next as Co-advisor Roots Revival Society
4. I organised an iftar with Uni-reach consultancy.
5. I have attended The Importance of Seerah Knowledge on 5th September 2025.
6. I have attended the Panel Discussion “The Role of Media in the Light of Seerah” on 4th September 2025.
7. I have attended the Seerat Seminar on 2nd September 2025.
8. I have attended A Special Talk on Seerat un Nabi (S.A.W) on 27th August 2025.
9. I have attended a seminar on Strong Mind Strong Nation on 22nd May 2025.
10. I have attended the International Tea Day on 21st May 2025.
11. I have attended 2nd Annual Seminar on Linguistics and Literature held on February 15, 2017 at IUB Bahawalpur.

International Conferences:

I have attended 2nd International Conference Aligning Global English with Local Cultures: The Dynamics of Culturally Responsive ELT Materials (November 26-27) held at IUB Bahawalpur.

Research Paper Presentations:

Presented Research Paper on **Role of AI in Personalized Learning for Second Language Acquisition** at the First International Conference on Innovative Practices in Social Sciences for a Sustainable Future: Leveraging AI Pedagogies and Implications (ICMRSS-24) held on 18-20 December 2024 at Government Sadiq Women University Bahawalpur.

Research Publications:

1. Exploring the Role of Visual Semiotics Analysis in Digital Communication: A Study of Emojis and Memes in Modern Language
Source: Liberal Journal of Language and Literature Review
Volume 3 No. 1 (2025) Page 366-380
2. Enhancing Expository Writing Through Artificial Intelligence Feedback Systems: A Case Study of BS Students at CUVAS Bahawalpur
Source: Academia International Journal for Social Sciences
DOI : <https://doi.org/10.63056/ACAD.004.04.1038>

Computer Skills:

- **Hands on experience of MS Office**

References can be furnished upon request